



Access Requirement Form

Part 1: Application Process

This is the process by which bookable access facilities can be requested:

- Purchase a ticket
- Obtain a ticket reference number
- Send your completed Access Requirement Form (only valid with a ticket reference number) and any supporting evidence.
- We will endeavour to respond within 5 working days to confirm your requests
- We will then send you a confirmation email with further information

Submitting your form

Email your completed form to: info@irlamlive.co.uk by **25th May 2019**

If you have any questions about this process, contact us via: info@irlamlive.co.uk

Submitting supporting documents

When submitting documents to support your application, we ask that if possible you:

- Scan/photo evidence and attach it with your form if emailing
- Photocopy evidence and clip it to a printed form if posting

This helps to speed up the process considerably.

Please feel free to black-out any information that relates to amount of benefit paid or health conditions etc. that might be on any documents submitted.

Part 2: Personal Details

Ticket Order Number:

Name:

Address:

Tel:

Mobile:

Email:

Part 3. Access Provision (Info)

A free ticket for a personal assistant (2:1 ticket) ☐

Irlam Live will provide a single free ticket for a personal assistant **and** two passes for access to the disabled viewing area and toilets (one for the disabled customer, one for the personal assistant).

The disabled area pass will be transferable, allowing access to the disabled area to any other member of your party who would like to enjoy part of the day with you. You do not need to ask for this to be assigned to a particular person as you will receive these passes when you arrive at the festival.

Part 4. Information / Evidence

1. Automatic Eligibility

A photocopy / scan/photo of one of the following documents (dated within the past 12 months if DLA or Attendance Allowance) makes you automatically eligible for any of the above access facilities. Please check the box next to the evidence you wish to submit:

Front page of DLA letter (no specific rate required) ☐

Front page of Attendance Allowance letter (no specific rate required) ☐

Evidence that registered severely sight impaired (blind) ☐

Recognised Assistance Dog ID card ☐

None of the above (see below) ☐

2. Statement (with option to send alternative evidence)

We recognise that the evidence above is not definitive. If you do not have any of the above evidence but wish to apply for the above access facilities, use the box below to state why you require them:

You are welcome to post or email copies of any additional evidence that supports your application if you have any, or contact us to discuss your application. Your application will be judged on a case-by-case basis.

If you wish to submit any additional evidence to support your statement, please list it in the box below and attach it with your form:

Please return this form to info@irlamlive.co.uk
before **25th May 2019**